**IN THE UNITED STATES DISTRICT COURT**

**FOR THE DISTRICT OF COLORADO**

Civil Action No.

(Name),

Plaintiff,

v.

(Name),

Defendant.

**MOTION FOR LEAVE TO PROVIDE LIMITED SCOPE REPRESENTATION PURSUANT TO D.C.COLO.LAttyR 2(b)(1) AND LAttyR 5(a)-(b)**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Esq., hereby submits this [Unopposed] Motion for Leave to Provide Limited Scope Representation Pursuant to D.C.COLO.LAttyR 2(b)(1) and LAttyR 5(a) and (b), and in support thereof, states as follows.[[1]](#footnote-1)

**REQUEST FOR RELIEF**

1. D.C.COLO.LAttyR 2(b)(1) permits an attorney to provide limited scope legal representation to unrepresented parties (including unrepresented prisoners) in civil actions in accordance with Colo. RPC 1.2(c), when ordered by the Court, and subject to D.C.COLO.LAttyR 5(a)-(b).
2. Colo. RPC 1.2(c) provides in part:

A lawyer may limit the scope or objectives, or both, of the representation if the limitation is reasonable under the circumstances and the client gives informed consent.

1. Here, undersigned counsel seeks to enter a limited appearance to represent Plaintiff(s)/Defendant(s) in this action at [her, his, or their] request for the limited purpose of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [initiating a case / amending a pleading / preparing and filing a motion / appearing at a conference, hearing, or trial / assisting with a settlement conference / etc.].
2. Accordingly, undersigned counsel respectfully requests that this Court permit [him or her] to enter a limited appearance for the purpose of representing Plaintiff(s)/Defendant(s) in this action to assist with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [reasons cited in para. 3 above]. Attached hereto is undersigned counsel’s proposed Entry of Appearance to Provide Limited Representation.
3. Plaintiff(s)/Defendant(s) [is/are] currently not represented by counsel. As Plaintiff(s)/Defendant(s) [is/are] a pro se party in this civil action, Plaintiff(s)/Defendant(s) qualify/ies for limited scope representation as permitted by D.C.COLO.LAttyR 2(b)(1).
4. Undersigned counsel is an active member in good standing of the bar of this Court, and thus is permitted to appear on the pro se party’s behalf. Undersigned counsel certifies that Plaintiff(s)/Defendant(s) [has/have] both requested and consented to limited representation as proposed herein.
5. In addition, undersigned counsel certifies that, in providing limited scope representation to Plaintiff(s)/Defendant(s), counsel will comply with all rules of this Court, including the Federal Rules of Civil Procedure, this District’s Local Rules, and the Colorado Rules of Professional Conduct as adopted by D.C.COLO.LAttyR 2.
6. Undersigned counsel requests receipt of the Notices of Electronic Filing issued in this matter while counsel is acting in a limited representation capacity and until counsel has been granted permission to withdraw from this case. Undersigned counsel also acknowledges that Plaintiff(s)/Defendant(s) will continue to receive from the court or from the opposing counsel or parties notice of all documents filed in this case by mail.
7. Undersigned counsel certifies that, at the conclusion of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [reasons cited in para. 3 above], counsel will move to withdraw in compliance with D.C.COLO.LAttyR 5(b).
8. At the conclusion of this limited appearance, the pro se party has the burden of keeping the Court and the other parties informed where later notices, pleadings, and other papers may be served and understands that he/she has the obligation to prepare for trial or have other counsel prepare for trial; that failure or refusal to meet these burdens may subject him/her to a possible default; and that the dates of any proceedings including trial and holding of such proceedings will not be affected by the completion of the limited appearance of counsel.

WHEREFORE, undersigned counsel respectfully requests that the Court grant this motion for leave to provide limited representation to Plaintiff(s)/Defendant(s) pursuant to D.C.COLO.LAttyR 2(b)(1) and LAttyR 5(a)-(b) for the purpose set forth in paragraph three of this motion, permit undersigned counsel to file the attached Entry of Appearance to Provide Limited Representation, and grant such other and further relief as the Court may deem just and proper.

DATED this \_\_\_ day of \_\_\_\_, 20\_\_\_\_.

 Respectfully submitted,

 *s/*

Name of Attorney

Firm Name

Office Address

City, State, ZIP Code

Telephone Number

 Primary CM/ECF E-mail Address

# CERTIFICATE OF SERVICE

I hereby certify that on this \_\_\_ day of\_\_\_\_\_\_\_\_, 20\_\_\_\_ I electronically filed the foregoing with the Clerk of the Court using the CM/ECF system which will send notification of such filing to the following email addresses:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I hereby certify that I have mailed or served the foregoing document or paper to the following non-CM/ECF participants in the manner (mail, hand-delivery, etc.) indicated by the non-participant’s name:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *s/*

**IN THE UNITED STATES DISTRICT COURT**

**FOR THE DISTRICT OF COLORADO**

Civil Action No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME,

 Plaintiff(s),

v.

NAME,

 Defendant(s).

**ENTRY OF APPEARANCE TO PROVIDE LIMITED REPRESENTATION**

To the clerk of court and all parties of record:

 I hereby certify that I am a member in good standing of the bar of this court, and I appear in this case as counsel for:

 (Unrepresented Party’s Name)

 (Unrepresented Party’s Name) ,

 (Unrepresented Party’s Name)

Undersigned counsel seeks to enter a limited appearance to represent the pro se party(ies) in this action at [her, his, or their] request for the limited purpose of

 .

I hereby certify that my client(s), (Unrepresented Party’s Name) , approve(s) the limited representation.

DATED at Denver, Colorado this day of , 20 .

 ,

Name of Attorney

 ,

 Firm Name

 ,

 Office Address

 ,

 City, State, ZIP Code

 ,

 Telephone Number

 .

 Primary CM/ECF E-mail Address

**CERTIFICATE OF SERVICE**

I hereby certify that on this \_\_\_ day of\_\_\_\_\_\_\_\_, 20\_\_\_\_ I electronically filed the foregoing with the Clerk of the Court using the CM/ECF system which will send notification of such filing to the following email addresses:

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I hereby certify that I have mailed or served the foregoing document or paper to the following non-CM/ECF participants in the manner (mail, hand-delivery, etc.) indicated by the non-participant’s name:

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 *s/*

**IN THE UNITED STATES DISTRICT COURT**

**FOR THE DISTRICT OF COLORADO**

Civil Action No.

(Name),

Plaintiff,

v.

(Name),

Defendant.

**[PROPOSED] ORDER GRANTING LEAVE TO PROVIDE LIMITED SCOPE REPRESENTATION PURSUANT TO D.C.COLO. LAttyR 2(b)(1) and LAttyR 5(a)**

PURSUANT to D.C.COLO.LAttyR 2(b)(1) and LAttyR 5(a) of the District of Colorado Local Rules of Practice and for good cause shown, the Motion for Leave to Provide Limited Scope Representation filed by , Esq. [filed (month) / (date), 20 ; ECF No. ] is **granted**. Mr./Ms. may represent Plaintiff(s)/Defendant(s) for the limited purpose of [i.e., pre-conference attorney-client discussions or appearing as the party’s representative during settlement negotiations or other purpose].

At the conclusion of this limited representation, Mr./Ms. shall file a motion for leave to withdraw from providing limited scope representation.

DATED at Denver, Colorado, this day of , 20 .

BY THE COURT:

United States District / Magistrate Judge

1. Note that effective Dec. 1, 2017, there is no longer a need for a Certificate of Conferral for matters concerning entry and withdrawal of appearances of counsel. See D.C.COLO.LCivR 7.1(b)(4). [↑](#footnote-ref-1)