**UNITED STATES DISTRICT COURT**

**FOR THE DISTRICT OF COLORADO**

**901 19th Street, Room A105**

**Denver, Colorado 80294-3589**

# SINGLE TRANSACTION CREDIT CARD AUTHORIZATION FORM

This form can be used to pay the filing fee for submission of a civil case or miscellaneous matter, payment for miscellaneous services, or payment for a CD copy of a recorded court proceeding. Please check the appropriate box. This form will only be used for one charge and cannot be used for future charges. A new form must be completed for each charge.

**Note: This form cannot be used to pay criminal debt owed. To pay criminal debt by credit/debit card proceed to** [Pay.gov COD Criminal Debt Form](https://pay.gov/public/form/start/63086679)**.**

Filing fee for a civil case or miscellaneous matter

Case number or title Email form to: newcases@cod.uscourts.gov

Miscellaneous fee for: Copies \_\_\_case number

 Records Retrieval \_\_\_ case number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Other services (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email form to: cod\_intake@cod.uscourts.gov

Payment for Audio Recording (CD) order

**Note** – for audio recordings this form must be accompanied by a Completed Audio Recording Order Form (AO 436), located on our website’s Forms page under “Fees/Finance.”

Email both forms to: cod\_intake@cod.uscourts.gov

Please **print** your credit card information:

Full name on card Billing address City State Zip Code Phone Type of card Card # Exp. date CVC Code (3 or 4-digit number on back of the card)

I hereby authorize the use of this credit card for a one-time charge for the payment noted above. The information will not be used for any other charges.

Date

Approved by (Signature)

 (Print Name)

Rev. 8/16/2021