

**NOTICE TO ATTORNEYS IN CIVIL CASES
BEFORE U.S. DISTRICT JUDGE GORDON P. GALLAGHER**

This notice is for counsel or a pro se party in a civil case that now has been assigned to Judge Gallagher. Although Judge Gallagher's Chambers is in Grand Junction, the civil docket includes cases from all parts of Colorado.

For cases that arise out of events occurring on the Front Range (i.e., cases assigned to Jury Division One (Denver) and Jury Division Four (Pueblo)), proceedings in those cases will be held in Denver.¹ For cases that arise out of events occurring in Jury Division Two (Durango), proceedings in those cases will be held in Durango. For cases arising in Jury Division Three (Grand Junction), proceedings in those cases will be held in Grand Junction.

In each of these circumstances, evidentiary hearings or trials will be conducted with all parties, counsel, witnesses, court staff, and Judge Gallagher in person in the courtroom. Matters involving non-evidentiary motions, status conferences, or scheduling matters will often be conducted remotely by Judge Gallagher via videoconference. Attorneys must be present in person in the courtroom in the location where the case is assigned (i.e., Denver, Durango, or Grand Junction). If circumstances warrant, Judge Gallagher may also authorize a proceeding to be conducted fully remotely, with counsel appearing from their own offices via videoconference. Generally, no counsel or party will be required to travel to Grand Junction for proceedings in any Front Range or Durango civil case.

When filing a motion requesting a hearing, please indicate whether that hearing can be effectively conducted fully remotely, partially remotely (with Judge Gallagher appearing by videoconference), or whether a fully in-person hearing is required. Further instructions regarding the location and character of proceedings (if partially or fully remote) will be set forth in the Order setting the hearing.

¹ In most circumstances, that means proceedings in these cases will be conducted in the Alfred A. Arraj United States Courthouse in Denver. Depending on courtroom availability and further instructions from the Court, some proceedings may be conducted in the Byron G. Rogers United States Courthouse in Denver. Parties and counsel will receive ample advance notice of the location of any proceedings.