IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF COLORADO

IN THE MATTER OF AUTHORIZED EXCUSED LEAVE AND FACILITIES CLOSURES	**GENERAL ORDER 2009 - 7**

In accord with the authority of the chief judge of the United States District Court for the District of Colorado, the operations and personnel of the Clerk's Office for the District Court, the United States Probation Department, and the court's administrative support center are subject to the following order:

1. The Clerk of Court and the Chief U. S. Probation Officer are authorized to close their respective office facilities, including the offices of the court's administrative support center, at all district court locations in the District of Colorado on Thursday, December 24, 2009. By means of electronic filing, the court will remain open for filing of any paper, issuing and returning process, receiving a motion, or entering an order. In the event electronic filing is not available or applicable, the clerk's office may be contacted by telephone at (303) 335-2009 during normal business hours.

2. The personnel of the Clerk's Office, the U. S. Probation Department, and the administrative support center are authorized excused leave with pay on December 24, 2009.

3. The provisions of this order do not pertain to judicial officers and chambers staff. The closing of chambers and granting excused leave to chambers staff remain matters to be decided by each judicial officer. If a judicial officer plans to conduct court business on December 24, 2009 requiring the services of a deputy clerk of court or probation department personnel, the judicial officer is to notify the Clerk of Court or the Chief U. S. Probation Officer.

SO ORDERED:

Dated at Denver, Colorado, this 30th day of October, 2009.

BY THE COURT:

s/

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Wiley Y. Daniel
Chief United States District Judge