United States District Court
District of Colorado
The Honorable Daniel D. Domenico, Chief Judge
Jeffrey P. Colwell, Clerk of Court

PACER FEE EXEMPTION REQUEST FORM

The Electronic Public Access Fee Schedules of the Judicial Conference of the United States, issued in accordance with 28 U.S.C. §§ 1914 and 1930, authorize discretionary fee exemptions from the standard charges imposed by the Public Access to Court Electronic Records (PACER) service. To qualify for a fee exemption, a petitioner must confirm that he, she, or the organization with which the petitioner is affiliated is a member of one of the following categories for which an exemption may be granted. Select the category in which you fall:

- ☐ Court official - Bankruptcy
- ☐ Case trustee for indigent party
- ☐ Individual researcher associated with an educational institution
- ☐ Section 501(c)(3) not-for-profit organization
- ☐ Court-appointed pro bono attorney
- ☐ Court-appointed special master, pro bono attorney, or ADR neutral
- ☐ Indigent party to a case pending in this court, Case No. _____

Briefly describe why you need an exemption. If needed, provide additional details on a separate page.

_____

_____

What is the expected length of the exemption?

- ☐ The exemption will last until _____ (date).
- ☐ The exemption will last for an indefinite period because the need for the exemption is continuous.

The petitioner must agree to the following terms and acknowledge by checking the appropriate boxes:

- ☐ An exemption is necessary to avoid unreasonable burdens and to promote public access to information.
- ☐ The petitioner agrees not to sell the data obtained as a result of an exemption and must not transfer any data obtained as the result of an exemption, unless expressly authorized by the court.
- ☐ [***Individual researchers only***] The petitioner has demonstrated that the defined research project is intended for scholarly research, is limited in scope, and is not intended for redistribution on the internet or for commercial purposes.

PETITIONER INFORMATION

Name: _____ Phone No.: (_____) _____ - _____

Address: _____

Email address: _____

Signature: _____ Date: _____

Submit this form to *cod_cmecf@cod.uscourts.gov*. Allow 2-3 business days for processing.

revised 04/2026