

UNITED STATES DISTRICT COURT
DISTRICT OF COLORADO
PROBATION OFFICE



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Durango, CO 81303-3439
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April 9, 2012

RESPOND TO: Denver

This is a request for Open Market Pricing for the following:

Quantity	Manufacturer	Description
20	Canon or similar	Canon DR-6010C scanner or similar

These are the specifications for the scanners:

Must be compatible with CapturePerfect software
Up to 60 PPM/120 IPM in duplex
100 sheet document feeder
Resolution up to 600 DPI
1 year warranty

Please quote F.O.B. Destination.

Quotes should include all above specifications and may be faxed or emailed to the below listed address by April 23, 2012, at 1:00 p.m. mountain time. However, handcarried quotes are to be delivered by the same time at 1929 Stout Street, Suite C120, Denver, Colorado, to the attention of Mary Ellen Kysor, Procurement Specialist. Please use the form attached to quote prices, and/or any shipping charges.

A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer. Payment will be made by purchase order.

Quotes and questions concerning this RFQ should be addressed to Mary Ellen Kysor, Procurement Specialist, at United States Probation Office, 1929 Stout Street, Suite C120, Denver, CO 80294, telephone 303-335-2454, fax 303-844-5439, and/or email at uspo_procurement@cod.uscourts.gov.

The Delivery Addresses for this purchase will be as follows:

U.S. Probation Office
Attn: Mary Ellen Kysor
1929 Stout Street, Suite C120
Denver, CO 80294

Sincerely,

Mary Ellen Kysor
Procurement Specialist

Attachment

QUOTE SHEET FOR DESKTOP SCANNERS

Item No.	Short Description	List of Tasks	Quantity	Unit	Unit Price	Extended Price (Discounted)
1	Canon Image Formula DR-6010C or equivalent	Provide 20 desktop scanners Canon DR6010C or equivalent. See Request for Quote for specifications.	20	<i>each</i>		
2	Shipping costs	Delivery to 1929 Stout Street, Suite C120, Denver, CO 80294	20			
3						
4					_____	
					TOTAL	

Vendor's Name

Vendor's Phone Number/fax number/e-mail address

Vendor's Street Address

Vendor's City, State, and Zip Code

Signature of Person Authorized to Sign Quote

Date

Quantity Discount

Tax Identification Number

Printed or Typed Name of Signator

Discount Terms or Net 30?

Performance Start Date

Data Universal Numbering System (DUNS) Number